

Employee specification:

Detailed below are the types of skills, experience and knowledge that are required of applicants applying for the post. The 'Essential Requirements' indicate the minimum requirement and applicants lacking these attributes will not be considered for the post. The points detailed under 'Desirable Requirements' are additional attributes to enable the applicant to perform the position more effectively or with little or no training. They are essential, but may be used to distinguish between acceptable candidates.

SKILLS	Ess	Des	MOA
Ability to relate well to children and adults	*		A&I
Be well organised, practical, adaptable and remain calm under pressure	*		A&I

KNOWLEDGE/QUALIFICATIONS/TRAINING	Ess	Des	MOA
Be a kind person who is prepared to go the extra mile and to contribute to our Christian ethos	*		A&I
Have the ability to form positive relationships with children, parents and staff	*		
Working with or caring for children of relevant age		*	A&I
Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	*		A&I
Participate in development and training opportunities	*		A&I

EXPERIENCE	Ess	Des	MOA
Previous experience and understanding of Early Years Primary School Setting		*	A&I
Previous experience and understanding of working with complex needs children		*	A&I

BEHAVIOURAL AND OTHER RELATED CHARACTERISTICS	Ess	Des	MOA
Willing to abide by the Council's Equal Opportunities Policy in the duties of the post, and as an employee of the Governors	*		A&I
Willing to carry out all duties having regard to an employee's responsibility under Health and Safety legislation	*		A&I
Be aware of the safeguarding responsibilities of the post	*		
An ability to respect sensitive and confidential work	*		A&I
Commitment to own development and learning	*		A&I
Willing to abide with the school's staff handbook and policies	*		I

Physical Conditions: The post is subject to an enhanced Disclosure and Barring Service check.

Economic conditions	Grade:	A1-B1 NJC Pay Scale - based on experience
	Hours:	08:45 – 15:45 Mon - Fri
	Annual Leave:	Term time only working
	Hourly rate:	£12.65 - £13.47

METHOD OF ASSESSMENT (MOA)	A = Application Form I = Interview
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